



STEVESTON JAPANESE LANGUAGE SCHOOL SOCIETY

スティーブストン日本語学校

4111 Moncton Street, Richmond, B.C. V7E 3A8

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Official Notice

Annual General Meeting

Monday, October 28, 2019 7:00 PM

Steveston Japanese Canadian Cultural Centre Seniors' Lounge (in the school's building)

October 5, 2019

Dear Member of the Steveston Japanese Language School Society:

On Monday October 28, 2019, the Steveston Japanese Language School Society is holding its Annual General Meeting (AGM). Your membership gives each family/you a vote at the AGM. **Your vote is important** because it ensures board members meet their responsibilities and the school is run properly. As a member of the Society, you are invited and encouraged to attend this important meeting.

The agenda of this year's AGM includes:

- President's report
- Treasurer's financial report
- Election of the 2019-2020 Board of Directors

We encourage our members to get involved! We are recruiting members to join our volunteer Board of Directors to help operate the school. If you have skills and talents that you would like to contribute to the Board, such as Human Resources, Grant Writing, Fundraising, Marketing, Business, etc., please let us know in advance of the meeting so we can meet with you ahead of the AGM.

ACTION REQUIRED: If you are unable to attend the meeting, **please help increase our participation numbers at the AGM by completing and signing the proxy form on page 2 and returning it to our office no later than Monday, October 21, 2019.**

MISSION STATEMENT

Our mission as a non-profit organization through the involvement of teachers, parents and volunteers with a commitment to education, culture and community is to:

- Promote through educational and event programming the understanding of the Japanese language and culture to all Canadians
- Actively uphold the history of the Steveston Japanese community
- Actively participate in community events and organizations

Proxy Voting Form

2019 Annual General Meeting

Steveston Japanese Language School Society

I, _____, as a member of the Steveston Japanese Language
(Member's name)

School Society, appoint _____ or in his/her absence, Isabelle
(Proxy's name)

Henderson, Director of the Board, to be my proxy at the AGM convened on October 28,

2019 and to vote on my behalf.

If voting as an individual member enrolled in an **adult class**, please sign in this box:

Signed: _____ Date: _____

If voting as a member with a child/children enrolled in **children's classes**, please provide names and signatures of all parents/guardians listed on the registration form to authorize the proxy named above to vote on behalf of your family membership:

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____